



# KMHA - Executive Meeting - Agenda

**Date:** 11 January 2021

**Time:** 7:30pm

**Location:** Zoom Meeting due to COVID

**Duration:** 90 minutes

## Attachments:

Attachment A – Important Dates

Attachment B - Treasurer's Report

## Attendees:

### 1. Review/Acceptance of Minutes from previous meeting

- December Meeting Minutes

### 2. Business arising from actions -

**Anne Marie** – start looking at trophy cases at top of stairs to clean up **(Action taken 2020-10-08) ONGOING**

### 3. Items for Discussion

### 4. Hockey Committee Update

- Nothing to report

### 5. Online Survey Update

- Nothing to report

### 6. Reports from the Executives

#### President

- No Issues to report

#### First Vice President

- No Issues reported

#### Second Vice President

- Spending time on working on getting approvals for bubbles

#### Third Vice President

- Spending a lot of time working on approvals for the bubbles
- Games to start mid-November

#### Treasurer



- Now an online submission form for refunds , on the website under the registration tab
- Online Tournament form online to submit under coaches tab
- Reduced fees for the website

#### **Secretary**

- No issues to report

#### **Director of Purchasing and Equipment**

- Talked to Derrick today – should have jerseys within 2 weeks
- Bought equipment to use for goalies

#### **Director of Registration**

- No issues to report

#### **Director of Sponsorship and Fundraising**

- Looking into signing up for flip give – they give a percentage back to you for what you spend

#### **Referee Scheduler**

- Looking at e-transfers for payment this year
- Very few referees that have recertified this year

#### **Technical Director**

- No issues reported

#### **Director of Ice Scheduling**

- No issues reported

#### **Director of Novice Programming**

- U8/U9 teams are made, coaches are good everything is up on the website
- Half boards – Waiting on the puck board, once he has them it will only be a couple days and hoping to have them to have them within a week or 2
- Girls have 3 even teams, all in house next phase
- Have the rough draft of the teams and will finalize roasters and should be good for next week

#### **Director of Tournaments**

- No issues reported

#### **Director of Risk Management/Head Trainer**

- No issues reported

#### **Privacy Officer**

- No Issues to report

#### **Town Contact Report**

- Meeting on Nov 4<sup>th</sup> with the WOAA meeting

## **7. Important Hockey Dates – review schedule**



**ATTACHMENT B**

<b>KMHA Important Hockey Dates</b>		
<b>Month</b>	<b>Actions</b>	<b>Responsibilities</b>
<b>January</b>		
10	Deadline to add base roster players. (WOAA item. Not sure how it compares to Feb 10 deadline)	
	Remind Rep teams to recognize sponsors (puck drop / articles?)	
15	Deadline to add affiliate players.	
15	Post on Website that spring tryout teams must notify VP Girls with required info by February 15th	
30 days prior to AGM	Post AGM material on web.	Secretary
<b>February</b>		
10	Deadline for player addition to a roster.	
Within first 15 days	AGM	President
By 28	Post Online Survey Link for Coaching Staff Feedback	
<b>March</b>		
1	Budget Committee meeting to take place	
15	Remind Rep and LL teams to involve sponsors (puck drop / articles?)	
30	Remind trainers to return or shred player's medical forms.	Head Trainer
<b>April</b>		
	Teams to return trophies at hockey banquet	
	Registration Rates	
15	OWHA – coach selections - special meeting to be set up prior to any tryouts – to ensure that process is followed	
30	Hockey Committee to discuss coaching staff feedback survey results	
30	Equipment Director to update the trophies with any engraving etc.	Director of Purchasing & Equip
30	Request Coaching Applications	
30	Reconcile equipment (jerseys)	Director of Purchasing & Equip
<b>May</b>		
31	Representative team entries and fees are to be received by the WOAA. Office.	President
31	OHMA last day for tryouts or exhibition games.	
tbd	OWHA AGM	
	Request Coaching Applications	Hockey Committee
30	Fiscal year end	Finance
<b>June</b>		
1	Lower Lakes girls' registration	
Anytime	Coaching Applicants reviewed	Hockey Committee
	OMHA AGM	Town Contact or Delegate
tbd	WOAA Closing date for team entries	
tbd	Registration nights	Registrar
tbd	Silverstick AGM	Tournaments
	Review of Financials	Treasurer



KMHA Important Hockey Dates		
Month	Actions	Responsibilities
<b>July</b>		
Anytime	WOAA proposed amendments due 60 days prior to AGM.	Town Contacts
Anytime	Book Silver Stick tourneys for Rep teams.	First VP
<b>August</b>		
Anytime	Select Rep Coaches	Hockey Committee
Anytime	Revise Police Check instructions	Privacy Officer
Anytime	Gravett Family Bursary – refer to WOAA website for details	
First Week	VP's and Tech Dir to update the material for Team/Coach Meetings	
10	WOAA deadline to register girls/rep tryout signups	
15	OMHA first day for tryouts or exhibition games.	
Mid Month	KMHA Equipment Sale	
31	WOAA account must be paid in full, from prior season.	
<b>September</b>		
	Require Novice HL Convenor	Second Vice President
Anytime	Coach Meetings	First Vice President Second Vice President Third Vice President
tbd	OWHA General Meeting	Third Vice President
8	No longer required to accept registrants (under WOAA rule)	
3rd Tuesday of September	WOAA Annual Minor Hockey Meeting. Return trophies.	Town Contacts or delegate
15	Tournament applications due to WOAA.	
15	All Local League entries and fees are to be received by WOAA.	President
18	Last day to withdraw Boys Rep team without penalty.	
Anytime	Post OWHA/OMHA revised suspension lists in arenas (ref room and boards).	Town Contact
End of Sept.	KMHA Photos – lead contact & 2 volunteers	
<b>October</b>		
First Sunday	WOAA Boys Rep Team Scheduling	
01	OWHA Rep Team Registration deadline.	
09	Rep player rosters due online (not staff)	
<b>November</b>		
01	WOAA deadline to return trophies	Town Contacts
01	HL/LL rosters due (WOAA rule)	2 <sup>nd</sup> VP (Local League)
15	Rep Team Rosters must be approved.	Registrar
15	OWHA HL Registration deadline	3 <sup>rd</sup> VP
15	Deadline to submit volunteer roster/and submit payment (Due mid-December)	
Tbd	Municipality grant application due	Director of Fundraising
25	Remind teams to engage sponsors	
<b>December</b>		
01	HL/LL Rosters must be approved.	Registrar
15	Last day to move a player to a lower division/category and be able to affiliate back up.	
Anytime	Prep AGM material for posting.	Executive

KMHA Important Hockey Dates revised 06OCT2019 by K Helm





ATTACHMENT A

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